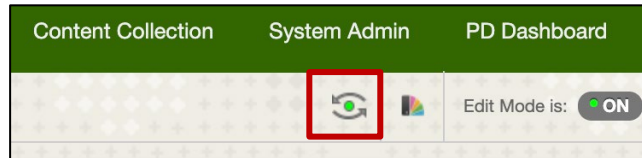
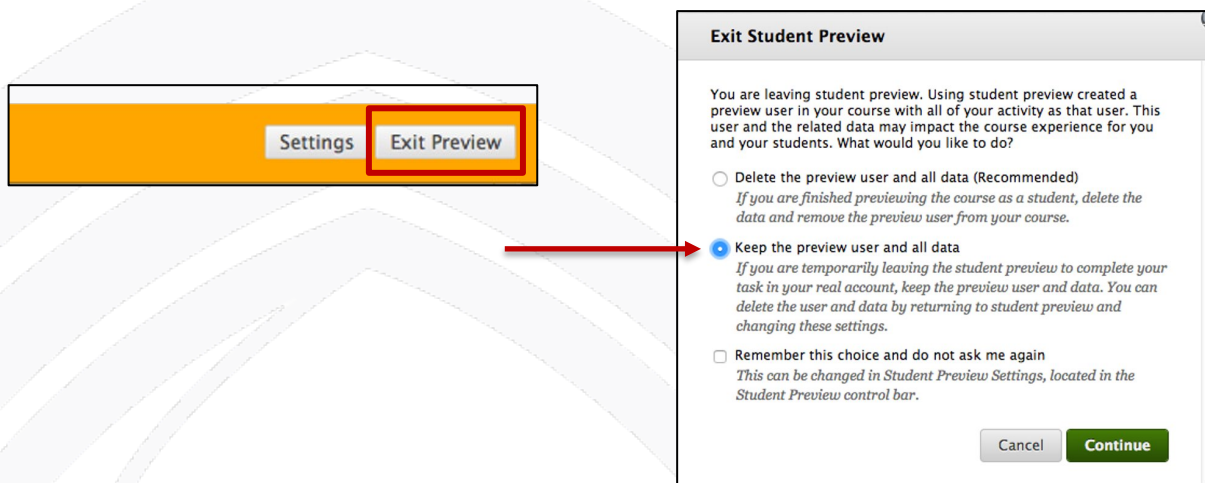


Previewing Online Test in Blackboard using Student Preview Account and Test Availability Exceptions

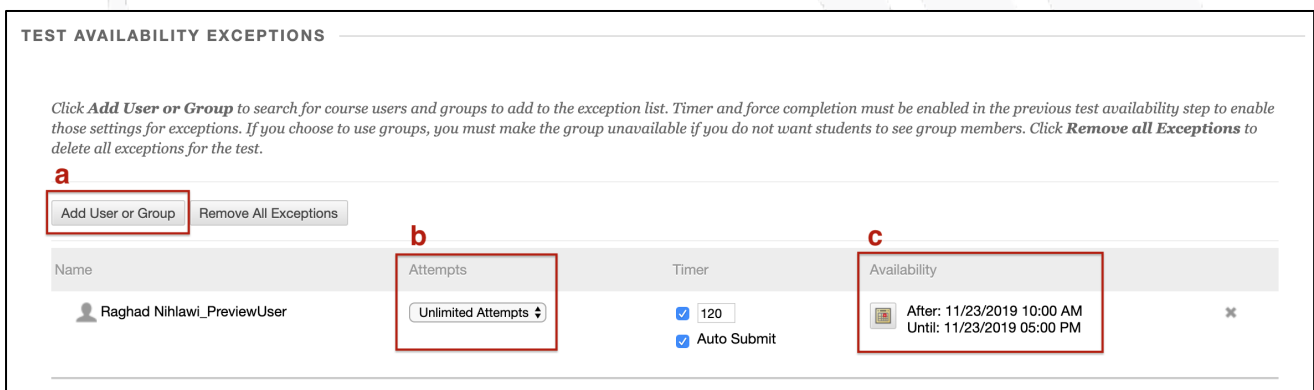
- 1) Enter student preview mode.



- 2) Exit student preview mode and select "Keep the preview user and all data". This will add the student preview account to your course.



- 3) From the test settings, Under **Test Availability Exceptions**, make the test available to your student preview account at the needed time. You can also allow unlimited attempts to take the test multiple times.



- 4) Enter the student preview mode to take the test.
- 5) After previewing the test, remove the exceptions you made to the student preview account.