



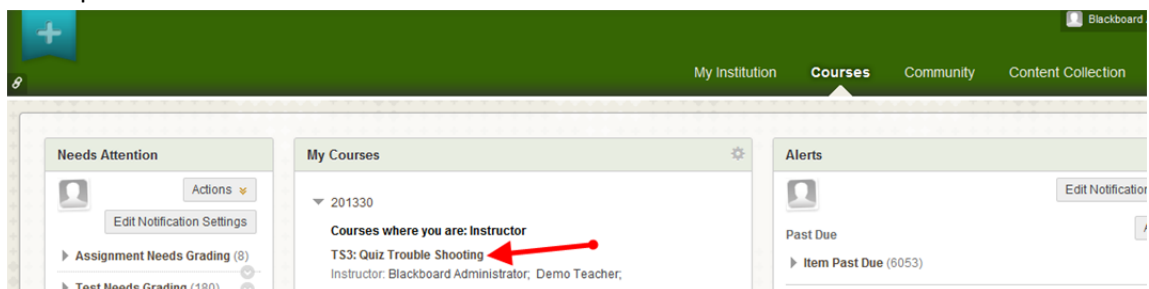
Guide to Print Student Attempt for Blackboard Quiz

This guide explains the procedure to print a student's attempt for a Quiz taken through a Blackboard course. Please note that Blackboard does not directly provide a "print" option for the quiz attempt as part of the assessments functionality.

As a work around, we can use the browser's built-in functionality for printing the student's quiz attempt. Unfortunately many of the browsers are not capable of correctly printing Blackboard quiz attempts. **Only the Safari browser is compatible with this print functionality for both Windows and Mac users.**

Please use the following steps to print the student's quiz attempt in a Blackboard Course.

1. Open your **Safari** browser.
2. Access Blackboard Learn using the direct URL <https://mylearn.hct.ac.ae> or from the Portal application shortcuts.
3. Login to Blackboard Learn with your HCT username/password.
4. Go into your Blackboard Course where you would like to make a printout of your student's quiz attempt.





5. Go to course Control panel -> Grade Center -> Tests

The screenshot shows the Blackboard Home Page. On the left sidebar, under 'COURSE MANAGEMENT', the 'Control Panel' is expanded, and 'Grade Center' is selected. Within 'Grade Center', 'Tests' is highlighted with a red arrow. The main content area shows 'Home Page' with sections for 'My Announcements', 'My Tasks', and 'What's New'. The 'What's New' section shows 'Tests (1)'.

6. Look up your Quiz column from the Grade Center view. For example, our quiz here is “World History Quiz”

The screenshot shows the 'Grade Center : Tests' view. At the top, there is a table with columns: Last Name, First Name, Username, Section, Last Access, Availability, World History C, and MyLearn Mobile. A red arrow points to the 'World History C' column. Below the table, there are buttons for 'Move To Top', 'Email', and 'Sort Columns By: Layout Position'. The table data is as follows:

Last Name	First Name	Username	Section	Last Access	Availability	World History C	MyLearn Mobile
01	Student	ds1111		June 24, 2014	Available	9.10	--
1001	ds	ds1001		April 27, 2014	Available	10.00	--
User	Demo	bb_demo_7541		May 16, 2014	Available	5.00	--

Below the table, there are buttons for 'Move To Top', 'Email', and 'Sort Columns By: Layout Position'. The 'Sort Columns By' dropdown is set to 'Layout Position' and the 'Order' is set to 'Ascending'. The 'World History C' column is highlighted with a red arrow.



- Look up your student for whom you want to make a printout. (Student “ds1111” picked here for demo). Click on the arrow next to the student’s score under the quiz column.

Grade Information Bar

Sort Columns By: Layout Position Order: ▲Ascending

Last Saved: June 24, 2014 9:54 AM

Last Name	First Name	Username	Section	Last Access	Availability	World History C	MyLearn Mobile
01	Student	ds1111		June 24, 2014	Available	9.10	▼
1001	ds	ds1001		April 27, 2014	Available	10.00	Click for more options
User	Demo	bb_demo_7541		May 16, 2014	Available	5.00	--

Selected Rows: 0

Move To Top Email

Icon Legend

Edit Rows Displayed

- Click on the appropriate attempt for the displayed score from the listed options.

Grade Information Bar

Sort Columns By: Layout Position Order: ▲Ascending

Last Saved: June 24, 2014 9:54 AM

Last Name	First Name	Username	Section	Last Access	Availability	World History C	MyLearn Mobile
01	Student	ds1111		June 24, 2014	Available	9.10	▼
1001	ds	ds1001		April 27, 2014	Available	10.00	
User	Demo	bb_demo_7541		May 16, 2014	Available	5.00	

Selected Rows: 0

Move To Top Email

View Grade Details

Quick Comment

Exempt Grade

Attempt 6/24/14 9.10

Attempt 6/24/14 9.10



9. Click on “Test Information” to expand the test attempt and score details.

Grade Test: World History Quiz
*Assign a grade and feedback for the current test attempt. Expand the **Test Information** section to clear the student's attempt or edit the test. [More Help](#)*

Jump to... Hide User Names

[View Previous](#)
1 of 1

✓ Student 01 (Attempt 1 of 1)
[View Next](#)

Exit Submit

▼ **Test Information**

Question 1: Matching 0.1 out of 1 points

For each of the following dates, match the event or person associated with it.

Question	Correct Match	Given Match
1066	✓ J. Norman Conquest of Britain	✗ B. Magna Carta signed

Grade Test: World History Quiz
*Assign a grade and feedback for the current test attempt. Expand the **Test Information** section to clear the student's attempt or edit the test. [More Help](#)*

Jump to... Hide User Names

[View Previous](#)
1 of 1

✓ Student 01 (Attempt 1 of 1)
[View Next](#)

Exit Submit

★ **Test Information**

Current Grade 9.1 out of 13 points
Grade based on Last Evaluated Attempt

Status Completed

Attempt Score 9.1 out of 13 points

Time Elapsed 1 minute [Access Log](#)

Started Date 6/24/14 9:34 AM

Submitted Date 6/24/14 9:35 AM

Clear Attempt [Clear Attempt](#) Click **Clear Attempt** to clear this user's attempt.

Edit Test [Edit Test](#) Click **Edit Test** to make changes.

Instructions

Question 1: Matching 0.1 out of 1 points

For each of the following dates, match the event or person associated with it.

Question	Correct Match	Given Match
1066	✓ J. Norman Conquest of Britain	✗ B. Magna Carta signed



10. Right click anywhere in the student attempt screen and click “Print Frame” option. Or select “Print” option from the Safari File Menu.

The screenshot shows the Blackboard Learn student attempt screen. At the top, there's a header with 'View Previous', '1 of 1', 'Student 01 (Attempt 1 of 1)', 'View Next', 'Exit', and 'Submit' buttons. Below this is the 'Test Information' section, which includes details like 'Current Grade: 9.1 out of 13 points', 'Status: Completed', 'Attempt Score: 9.1 out of 13 points', 'Time Elapsed: 1 minute', 'Started Date: 6/24/14 9:34 AM', and 'Submitted Date: 6/24/14 9:35 AM'. A right-click context menu is open over the 'Test Information' section, with the 'Print Frame...' option highlighted. A red arrow points to this option. The background shows a matching question with a table of dates and events.

Question	Correct Match
1066	J. Norman Conquest of Britain
1100s	D. Angkor Wat is built
1215	B. Magna Carta signed

The screenshot shows the Blackboard Learn student attempt screen with the Safari File Menu open. The 'Print...' option is highlighted, and a red arrow points to it. The background shows the same 'Test Information' section as the previous screenshot.

Blackboard Learn

File Edit View History Bookmarks Window Help

New Window Ctrl+N
New Tab Ctrl+T
Open File... Ctrl+O
Open Location... Ctrl+L
Close Window Ctrl+Shift+W
Close Tab Ctrl+W
Save As... Ctrl+S
Mail Link to This Page Ctrl+Shift+I
Import Bookmarks...
Export Bookmarks...
Page Setup... Ctrl+Shift+P
Print Preview
Print... Ctrl+P
Exit Ctrl+Q

COURSE MANAGEMENT

- Control Panel
- Content Collection
- Course Tools
- Evaluation
- Grade Center

Test Information

Current Grade 9.1 out of 13 points
Grade based on Last Evaluated Attempt
Status Completed
Attempt Score 9.1 out of 13 points
Time Elapsed 1 minute Access Log



11. From the Print window select “Adobe PDF” option.

Please Note: If you don't see the “Adobe PDF” option” then download a free “PDF Printer” driver from the below location and install it in your computer. This will bring Bullzip PDF printer to your printer list, so you have to select “Bullzip PDF Printer” in the print window. Skip all the steps from 12 to 14, follow the screen and save the pdf.

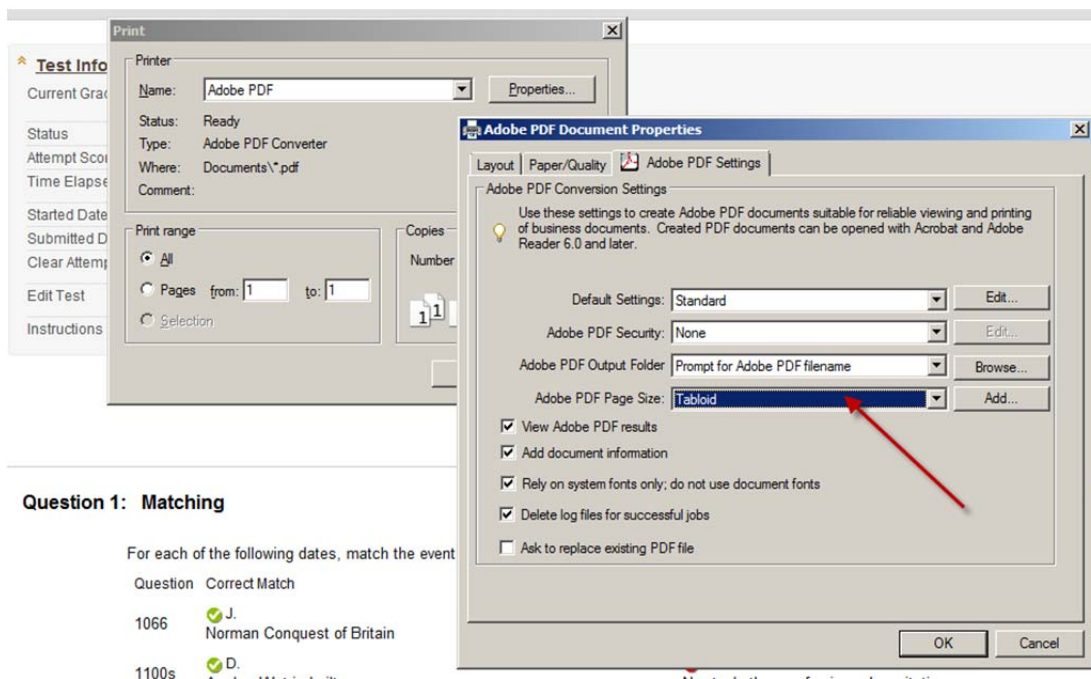
<http://www.bullzip.com/products/pdf/info.php>

The screenshot displays the Blackboard Learn interface for a test attempt. On the left, the 'Test Information' panel shows details for 'Student 01 (Attempt 1 of 1)', including a current grade of 9.1 out of 13 points, a completed status, and a time elapsed of 1 minute. On the right, a 'Print' dialog box is open, showing the printer selection dropdown menu with 'Adobe PDF' selected. A red arrow points to this dropdown. The dialog also shows the status as 'Ready', type as 'Adobe PDF Converter', and location as 'Documents*.pdf'. The 'Print range' section has 'All' selected, and the 'Copies' section shows 'Number of copies: 1'.

Question 1: Matching



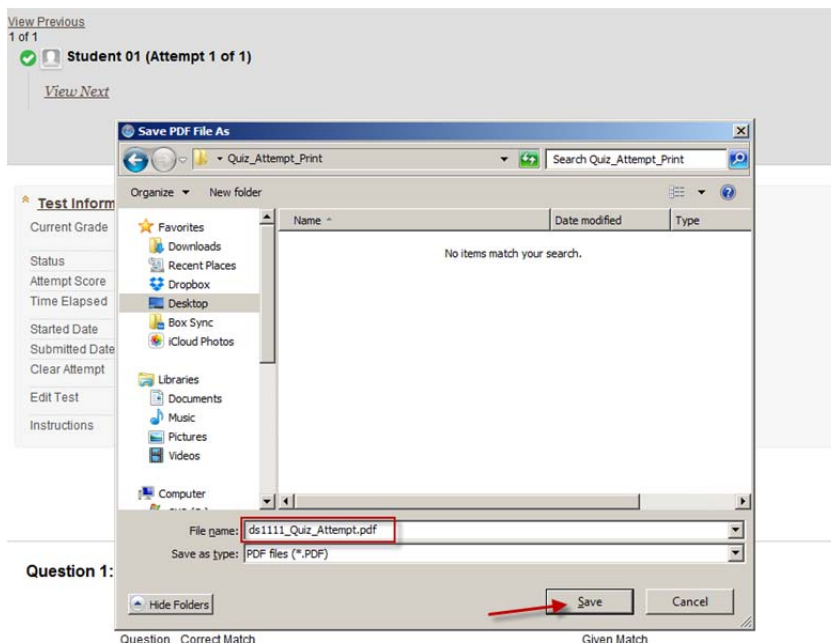
12. Click the “Properties” button from the above image, which will open Adobe PDF Document Properties window. Select “Tabloid” as the Adobe PDF Page Size. All the other setting can remain as default available settings.



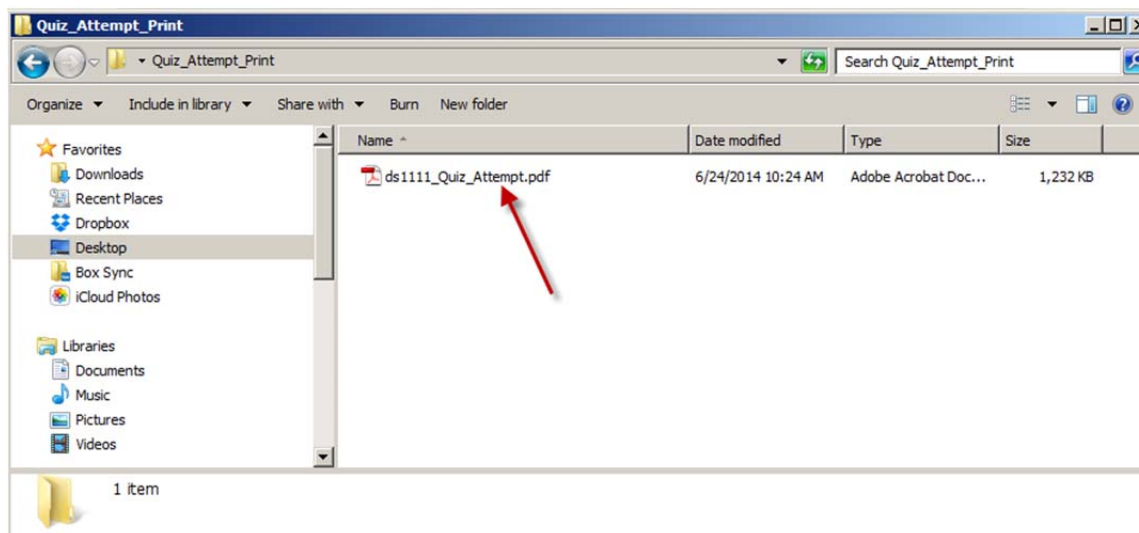
13. Now click Ok to both windows “Adobe PDF Document Properties” and “Print”.



14. It will ask for you to save the file, give the filename and click “Save” to save on the computer in the selected location.



15. PDF will get generated and saved to the selected location.





16. See final PDF output below. For demonstration purposes it is displayed in a two-page view.

Grade Test: World History Quiz

Assign a grade and feedback for the current test attempt. Expand the Test Information section to clear the student's attempt or edit the test. [More Help](#)

View Progress
1 of 1
Student 01 (Attempt 1 of 1)
View Help

Test Information
Current Grade: 9.1 out of 13 points
Status: Completed
Attempt Score: 9.1 out of 13 points
Time Elapsed: 1 minute
Started Date: 6/24/14 9:34 AM
Submitted Date: 6/24/14 9:35 AM
Clear Attempt: [Click Clear Attempt to clear this user's attempt.](#)
Edit Test: [Click Edit Test to make changes.](#)
Instructions

Question 1: Matching (1 out of 1 points)

For each of the following dates, match the event or person associated with it.

Question	Correct Match	Given Match
1066	A. Norman Conquest of Britain	B. Magna Carta signed
1100s	D. Angkor Wat is built	C. Newton's theory of universal gravitation
1215	B. Magna Carta signed	E. Mozart (aged 8) writes first symphony
1347	A. Bubonic Plague spreads in Europe	F. Japan ends 675-year shogun rule
1455	D. Gutenberg's movable-type printing press produces the Bible	G. Gutenberg's movable-type printing press produces the Bible
1517	H. Martin Luther initiates the Reformation	I. Japan ends 675-year shogun rule
1664	C. Newton's theory of universal gravitation	J. Angkor Wat is built
1764	E. Mozart (aged 8) writes first symphony	K. Japan ends 675-year shogun rule
1867	F. Japan ends 675-year shogun rule	L. Bubonic Plague spreads in Europe
1947	I. Gandhi's civil disobedience movement leads to an independent India	M. Norman Conquest of Britain

Question 2: Multiple Choice (1 out of 1 points)

Question 3: Fill in the Blank (1 out of 1 points)

In 1803, the U.S. negotiated the Louisiana Purchase from _____ for \$15 million. With this purchase, the U.S. doubles its domain, increasing its territory by 827,000 sq. mi. (2,144,600 sq km), from the Mississippi River to the Rockies and from the Gulf of Mexico to British North America.

Given Answer: Great Britain
Correct Answer: Great Britain

Question 4: True/False (1 out of 1 points)

Machewell is the author of *Principles*, which describes the means by which a prince may gain and maintain his power.

Given Answer: True
Correct Answer: True

Question 5: Multiple Answer (0 out of 1 points)

Newton's three famous laws of motion include these concepts (select three):

Given Answers: Speed, Velocity, Vector
Correct Answers: Speed, Velocity, Vector

Question 6: Multiple Answer (1 out of 1 points)

Who are the first two European mariners credited for sailing to the "New World"?

Given Answers: Leif Erikson, Thorfinn Karlsefni
Correct Answers: Leif Erikson, Thorfinn Karlsefni

Question 7: Multiple Choice (0 out of 1 points)

Who authored *Summa Theologica*?

Given Answer: Martin Luther
Correct Answer: Thomas Aquinas

Question 8: Multiple Choice (0 out of 1 points)

Who discovered the vaccine for smallpox?

Given Answer: Louis Pasteur
Correct Answer: Edward Jenner