

Crosslisting in Blackboard for the eText courses

Requirement: Crosslisting the eText courses, which are already available in Blackboard with the eText link.

Please Note, you can do this crosslisting only for the eTextbooks Aggregator/Publisher Platform which are supporting Blackboard crosslisting.

Based on your teacher's request, get the list of course id's for which you want to do the crosslisting and ask the teacher which course content (any one of the course id from the list provided) to be pushed to the master course.

Follow the below steps to carry out Crosslisting:

1. Login into Ceye -> Manage Crosslisting Screen, create the master course and assign the child CRNs to the created master course, based on the teacher provided CRN list. (This is your regular way of creating master and adding child from the Ceye)
2. Wait for the next scheduled Ceye Script to run.
3. Login into Blackboard as System Admin.
4. Go to System Admin tab -> Courses
5. Let us consider the master course id for the master course which you created through Ceye is "ADWC_3391" and added the two CRNs as below.

You should able to see your master and child courses like this in BB, after the Ceye script run. Here, let us assume the teacher asked to copy the content of section 201320_24668 in to the master, which has the etext link which was pushed Centrally.

Status	Course ID	Course Name	Date Created	Instructor Username	Instructor Name	Data Source Key	Term
	ADWC_3391	COM_1133 - 201320 Master Course - 04	2/18/14 5:09 PM	kalleyne	Kristina Alleyne	CEYE	201320
t	201320_24663	COM 1133 - Visual Communication - S12	2/4/14 10:23 PM	kalleyne	Kristina Alleyne	CEYE	201320
t	201320_24668	COM 1133 - Visual Communication - S01	2/4/14 10:21 PM	kalleyne	Kristina Alleyne	CEYE	201320

Displaying 1 to 3 of 3 items | Show All | Edit Paging...

- As a system admin, enroll yourself as Instructor in the master course and the child course where you have the content to be copied. In this case, enroll yourself into ADWC_3391 and 201320_24668.
- Now go inside the child course where you want to copy - 201320_24668. You will see the course like below, it will say unavailable child course. Content you are seeing are the native content of this course and it is not accessible to anyone now. But you or your teacher who is having instructor access are allowed to copy this course content to any other course.

The screenshot displays the Blackboard LMS interface for a course titled "COM 1133 - Visual Communication - S01". The top navigation bar includes "My Institution", "Courses", "Community", "Content Collection", and "System Admin". A red banner at the top of the course page reads: "Unavailable child course: Students will not see changes made to this course. Please work in master course. > Home Page". Below this, a yellow banner repeats the message: "Unavailable child course: Students will not see changes made to this course. Please work in master course." The main content area features a header for "Digital Courseware" with the logo of Higher Colleges of Technology. The "Home Page" section contains two main panels: "My Announcements" and "Alerts". The "My Announcements" panel shows "No Course or Organization Announcements have been posted in the last 7 days." with a link to "more announcements...". The "Alerts" panel shows "No Notifications" for "Past Due", "Retention Center Alerts", and "Activity Alerts". A "Last Updated" timestamp of "February 20, 2014 9:26 AM" is visible at the bottom right of the alerts section. The left sidebar contains a navigation menu with options like "Home Page", "eTextbook", "Course Outline", "Student Guide", "Outline/Syllabus", "Journal 1", "Rubrics", "Control Panel", "Content Collection", "Course Tools", "Evaluation", "Grade Center", "Users and Groups", "Customization", and "Packages and Utilities".

8. Now you do the regular course copy process to copy this course content into the master. By following the below steps:
 - a. Go to Control Panel -> Package and Utilities -> Course Copy
 - b. Provide the options as shown in the below screen shots and click submit.

The screenshot shows the 'Copy Course' interface with the following steps highlighted:

- 1. Select Copy Type**: The dropdown menu is set to 'Copy Course Materials into an Existing Course'.
- 2. Select Copy Options**: The 'Destination Course ID' field contains 'ADWC_3391'. A callout bubble says '2. Type your Master Course ID here.' with an arrow pointing to the 'Browse' button.
- 3. Select Course Materials**: The 'Select Course Materials' section is visible, with 'Select All' and 'Unselect All' buttons. A callout bubble with the number '3' points to this section.
- 4. File Attachments**: Under 'Course Files', the radio button for 'Copy links and copies of the content' is selected. A callout bubble with the number '4' points to this option.
- 5. Enrollments**: The 'Enrollments' section has an unchecked checkbox for 'Include Enrollments in the Copy'. A callout bubble with the number '5' points to the 'Submit' button at the bottom right.

- c. Wait for some time for the copy process to complete and go to your master course and see if you are able to see the child course content copied properly.

9. Now unenroll yourself from both courses.