

**ALWAYS  
LEARNING**

# How to Access your Course eText

## Instructor Version

Pearson Middle East Technical Support

# Accessing your Blackboard Account

Blackboard  
learn<sup>+</sup>

USERNAME:

PASSWORD:

Login

[Forgot Your Password?](#)

**Step 1:** Please enter your Blackboard user name and password in the following fields

**Step 2:** Please click the **Login** button to login

# How to Access your Course(s)

The screenshot displays the Blackboard LMS interface. At the top, a green navigation bar contains the following items: a plus icon, a user profile for 'Pearson EText Instructor' with a '71' notification, and a power icon. Below this, a secondary navigation bar includes 'My Institution', 'Courses', 'Community', and 'Content Collection'. The 'Courses' link is highlighted with a red arrow pointing to a text box. The main content area is divided into several sections: 'Add Module', 'Personalize Page', 'Mobile Learn - Demo', 'Dictionary', 'Campus Bookmarks', 'Blackboard Learn Training Resources', 'My Announcements', 'Browser Test', 'Needs Attention', and 'My Courses'. A red arrow also points from the text box to the 'My Courses' section, which lists 'Courses where you are: Instructor' and 'BMAC\_N460\_ETEXT\_MASTER: Auditing and assurance services'.

You may access your course(s) via the **Courses** button on the top navigation menu, or via the **My Courses** dashboard below

# Accessing the eText from your Course

The screenshot displays the Pearson EText Instructor interface. At the top, a green navigation bar contains the text "My Institution", "Courses", "Community", and "Content Collection". Below this, a light green header bar shows "Home Page" and "Edit Mode is: OFF". The main content area features a banner for "Higher Colleges of Technology Digital Courseware" with Arabic text "كليات التقنية العليا". On the left, a dark navigation pane lists "Auditing and assurance services" with sub-items: "Home Page", "Pearson eTextBook", "Pearson MyAccountingLab", "Course Outline", and "Student Guide". A red arrow points from a callout box to the "Pearson eTextBook" link. The callout box contains the text: "Please click on the **Pearson eTextBook** link located in the left navigation pane to begin accessing the eText". Below the navigation pane is a "COURSE MANAGEMENT" section with items like "Control Panel", "Content Collection", "Course Tools", "Evaluation", "Grade Center", "Users and Groups", and "Customization". On the right, an "Alerts" section shows "Past Due" (No Notifications), "Retention Center Alerts" (Auditing and assurance services (4)), and "Activity Alerts" (No Notifications).

# Accessing the eText from your Course (Continued)

The screenshot shows the Pearson eTextBook interface. At the top, there is a green navigation bar with a home icon, a plus sign, and the user name 'Pearson EText Instructor 71'. Below this is a secondary navigation bar with 'My Institution', 'Courses', 'Community', and 'Content Collection'. The main content area is titled 'Pearson eTextBook' and contains a document icon and the text 'Pearson eTextBook'. A red arrow points to the link 'Click to Access Pearson eTexts'. A red-bordered text box contains the following text: 'Please click on the **Click to Access Pearson eText** link to launch the eText. *Note: The eText will be launched in a new tab*'. On the left side, there is a sidebar menu with 'Auditing and assurance services' and 'COURSE MANAGEMENT' sections. The bottom of the page shows a status bar with 'Waiting for mylearn.hct.ac.ae...'

# Accessing the eText from your Course (Continued)


Please wait while the eText is loading.

**Note:** This may take a couple of minutes if you are accessing the eText for the first time.



# Creating your eText Course

**PEARSON** Welcome Pearson EText Instructor Bookshelf | Help | Sign Out

 Book ID: 33036  
Auditing and Assurance Services: An Integrated Approach - (Common Edition) - Alvin A Arens, Randal J Elder, Mark S Beasley

**Course Information** Create Course Later

If you want to share notes and highlights with your students, fill out the below fields to create a course for your eText.

---

**Course Title and Section Name**

Course Title:

Section Name (Optional):

**Student Access Properties**

Set the properties to allow students access to your new course here. If you choose to require a course password, be sure to distribute it to your students so they can join your course.

Course Available to Students:  Yes  No

Require Course Password:  Yes  No


Student Course Password:

**Public Access Properties**

Indicate whether you would like to make your highlights, notes and customizations available for other instructors to copy.

Make this Course Public:  Yes  No

Please scroll down and begin filling in your course information to create your course





# Creating your eText Course (Continued)

## Course Title and Section Name

Course Title:

Section Name (Optional):

**Step 1:** Please enter your **Course Title** and **Section Name** (Optional), as you would like students to see them

## Student Access Properties

Set the properties to allow students access to your new course here. If you choose to require a course password, be sure to distribute it to your students so they can join your course.

Course Available to Students:  Yes  No

Require Course Password:  Yes  No

Student Course Password:

**Step 2:** Please make sure that your course is made available to students

## Public Access Properties

Indicate whether you would like to make your highlights, notes and customizations available for other instructors to copy.

Make this Course Public:  Yes  No


Require Course Password:  Yes  No

Public Course Password:

**Step 3:** Please select if you would like to make your course available for other instructors to copy

**Step 4:** Please click the **Create Course** button to create your course

# Creating your eText Course (Continued)

 eText Course ID: EText Instructor16416eb  
Book ID: 33036  
Course: HCT DI Demo Course  
Auditing and Assurance Services: An Integrated Approach - (Common Edition) - Alvin A Arens, Randal J Elder, Mark S Beasley

**My Courses**

**Course Creation Complete**  
You have successfully created your course. Please distribute your course ID to your students so that they can join your course. If you wish to import notes and highlights, click the Import Customizations button.

**Your eText Course ID\* is: EText Instructor16416eb**

[Import Customizations Now](#) [Go to eText](#)

**Course Information** [Import Customizations](#) [Edit Course Info](#) [Print](#) [Go to eText](#)

The following is your active course:

Course ID: EText Instructor16416eb  
Course Title: HCT DI Demo Course  
Section Name:  
Course Available to Students: Yes  
Require Course Password: No  
Make this Course Public: No  
Require Public Course Password: No

\*Please note that your eText Course ID is different from the Course ID provided by your Pearson learning and assessment platform.

Your **Course ID** will appear here, please pass this on to your students so they may access your course

Please click the **Go to eText** button to open your course's eText Book


# Welcome to your eTextBook


PEARSON

Welcome Pearson EText Instructor HCT DI Demo Course Bookshelf | Print | Settings | Help | Sign Out

Browse My Searches Search... Go Instructor View

Page Cover 109%



GLOBAL EDITION 

# Auditing and Assurance Services

## *An Integrated Approach*

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Notes Bookmarks

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**Thank  
you**