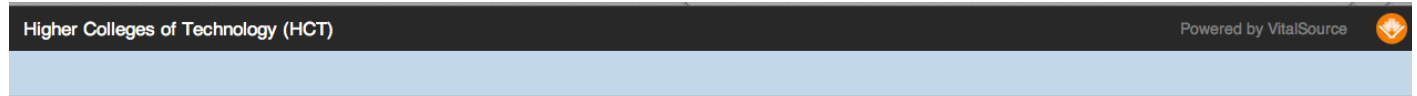


Steps to Activate the Vital Source eTextbook in your section. (Instructions only for Vital Source platform eText through Blackboard)

The below error will be shown when Instructor's in their individual sections try to access an eTextbook from Vital Source platform through their Blackboard course.

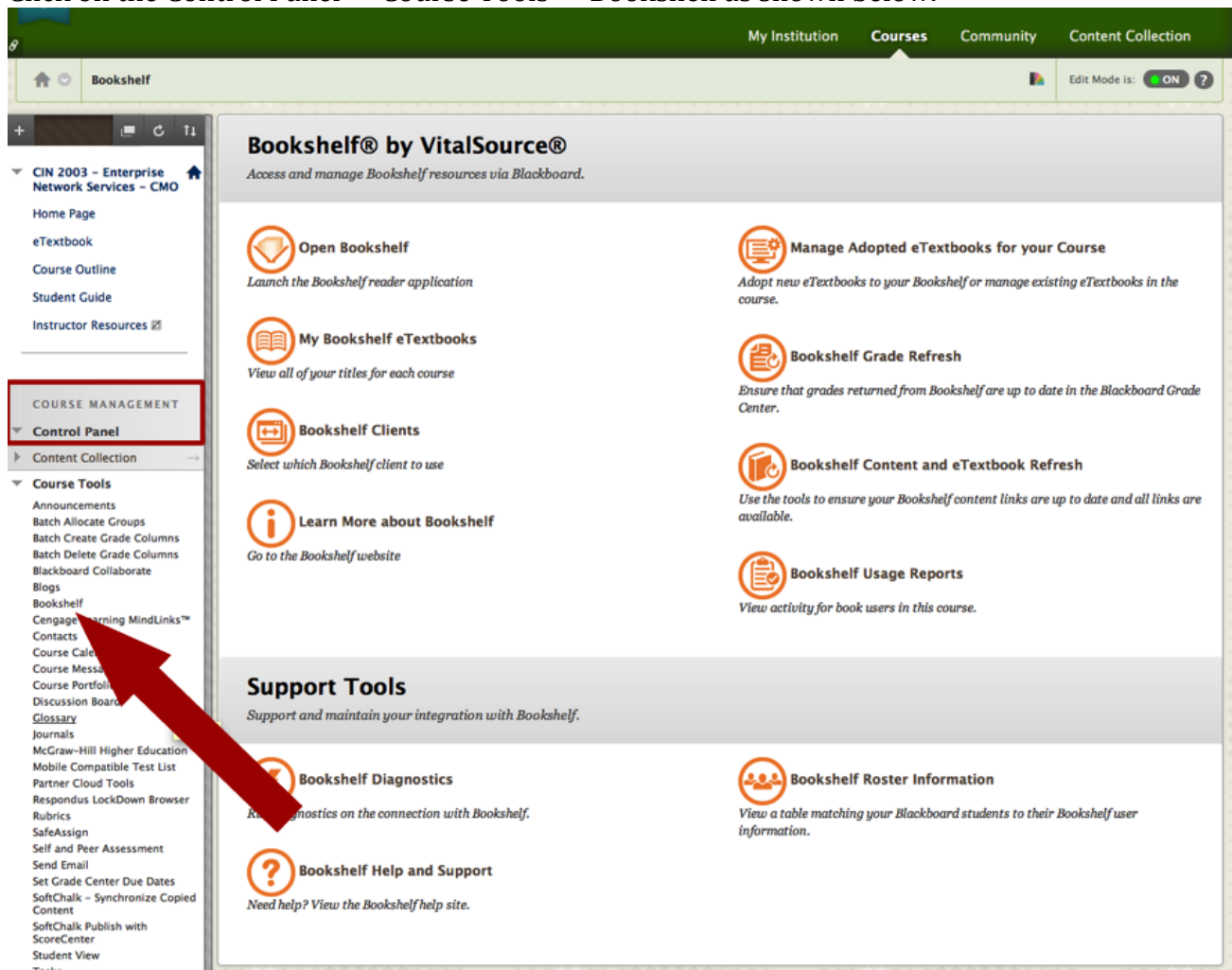


Sampling an eTextbook

We're sorry, the publisher of this title has only made access available when adopted.

Close

1. Login into Blackboard <http://mylearn.hct.ac.ae>.
2. Go into your Blackboard course which is listed under **Courses tab -> My Courses** module.
3. Click on the Control Panel -> Course Tools -> Bookshelf as shown below.



4. On the right hand side as shown in the below image select 'Bookshelf Content and eTextbook Refresh' option

The screenshot displays the Blackboard Bookshelf interface. On the left is a navigation sidebar with a 'COURSE MANAGEMENT' section containing 'Control Panel', 'Content Collection', and 'Course Tools'. The 'Control Panel' is highlighted with a red box. A red arrow points from this box to the 'Bookshelf Content and eTextbook Refresh' option in the main content area. The main content area is titled 'Bookshelf® by VitalSource®' and contains several options: 'Open Bookshelf', 'My Bookshelf eTextbooks', 'Bookshelf Clients', 'Learn More about Bookshelf', 'Manage Adopted eTextbooks for your Course', 'Bookshelf Grade Refresh', 'Bookshelf Content and eTextbook Refresh', and 'Bookshelf Usage Reports'. Below this is a 'Support Tools' section with 'Bookshelf Diagnostics' and 'Bookshelf Roster Information'.

Bookshelf® by VitalSource®
Access and manage Bookshelf resources via Blackboard.

Open Bookshelf
Launch the Bookshelf reader application

My Bookshelf eTextbooks
View all of your titles for each course

Bookshelf Clients
Select which Bookshelf client to use

Learn More about Bookshelf
Go to the Bookshelf website

Manage Adopted eTextbooks for your Course
Adopt new eTextbooks to your Bookshelf or manage existing eTextbooks in the course.

Bookshelf Grade Refresh
Ensure that grades returned from Bookshelf are up to date in the Blackboard Grade Center.

Bookshelf Content and eTextbook Refresh
Use the tools to ensure your Bookshelf content links are up to date and all links are available.

Bookshelf Usage Reports
View activity for book users in this course.

Support Tools
Support and maintain your integration with Bookshelf.

Bookshelf Diagnostics
Run diagnostics on the connection with Bookshelf.

Bookshelf Roster Information
View a table matching your Blackboard students to their Bookshelf user information.

5. Click on **Submit** button as shown in the below image.

Bookshelf Content and eTextbook Refresh
Grade Center information will be refreshed for the Bookshelf gradable content in the list below, based on the most current results from Bookshelf.

Cancel Submit

1. Bookshelf eTextbooks

Links for the following eTextbooks were found in this course. Click the 'Adopt' button to adopt the eTextbook for this course or click 'Unadopt' to unadopt the eTextbook from this course. The 'Remove Links' option will only remove item links from the content areas for the associated eTextbook but will not delete any associated Grade Center columns.

ISBN	Title	Status
9781118627617	Exam 70-410 Installing and Configuring Windows Server 2012	Adopted
9781118628317	Exam 70-411 Administering Windows Server 2012	Adopted

Displaying 2 items Show All Edit Paging...

2. Bookshelf Content

Content information will be refreshed for the items in the list below based on their current status in VitalSource. The 'User Overridden' check box if checked, indicates that the Title or Description for the content was manually updated. Uncheck the box if you would like to update the Title and Description to the default information coming from VitalSource.

Title	Description	Points Possible	User Overridden
Exam 70-410 Installing and Configuring Windows Server 2012	This is a table showing the attributes of a collection of items.		<input type="checkbox"/>

Author: MOAC
VBID: 9781118627617

6. Now go back to your Course Menu link '**eTextbook**' to view the titles assigned to your section. You should now be able to access your title.

Note: If you have not already registered to access the Vital Source Bookshelf Online platform, then it should at this point ask you to register your details. This remains a one-off registration process for instructors.

eTextbook

Build Content Assessments Tools Partner Content

Exam 70-410 Installing and Configuring Windows Server 2012

Author: MOAC
VBID: 9781118627617